

RAJA NATIONAL MATRIC. HR. SEC. SCHOOL, PERUMALPATTU - 602024

ONLINE DIRECT UPI / NEFT / IMPS / UPI PAYMENT INSTRUCTIONS

Dear Parents,

1. This year we have introduced **“DIRECT PAYMENT THROUGH UPI”** option. *This is apart from paying through UPI via Account Number & IFSC Code [OR] via NEFT / IMPS which already exists. Parents can pay directly through any UPI Supported App such as BHIM-UPI, Any Bank’s UPI Mode, Google Pay, Amazon Pay, Airtel Money UPI etc.,* directly by entering our **SCHOOL’S UPI ID: “ r a j a n a t i o n a l u p i @ u p i ” [RAJANATIONALUPI@UPI]**. Once you enter **OUR ABOVE NOTED SCHOOL’S UPI ID**, IT WILL SHOW THE NAME AS **“RAJA NATIONAL MATRIC HR SEC SCHOOL”**.
2. Kindly make sure you are **paying to the correct UPI ID & verify the School Name** as noted above. *The School shall not be responsible for payments made to incorrect UPI ID or A/C No. other than ones mentioned in the Front Side of the Challans.*
3. **The Amount must be the exact amount as mentioned in the respective Challan.** Partial Payment or Combined payment of the challan is not allowed. Each FEE (Term-I / Term-II / Van Term-I / Van Term-II / Uniform Fee-1 / 2 must be paid separately and **FEES MUST NOT BE CLUBBED OR COMBINED** in total **EVEN** for same student or different student **EVEN FROM** the same family.
4. Also, **please enter the “CHALLAN NUMBER”** at the very least and **“STUDENT NAME”** if space is there in the **reference column** while paying through **Direct UPI or NEFT / IMPS / UPI via Account No & IFSC Code.** (ஆன்லைனில் கட்டணம் செலுத்துவோர் குறைந்தபட்சம் சலான் எண்ணை கண்டிப்பாக குறிப்பில் பதிவிட வேண்டும்.)
5. Please **Note down the Transaction Reference No.**(take screenshots & print out for future reference) after making the payment.
6. **Parents can also continue to pay the School fees online through NEFT / IMPS / UPI via Account Number & IFSC Code as usual.**
7. Once the Fee is paid through Online, the entire Bank Payment Challan must be handed over to the School Office by filling the online payment details on the back of the challan along with the NEFT / IMPS form and any one of the following proofs.
 - a. **Transaction Receipt / Screen Shot** print copy of the payment done with Transaction No & Date **[OR]**
 - b. **Bank Statement** showing the transaction details of the school fee payment with Transaction No.

Note: *Apart from online payment, parents can continue to pay the challans directly at any of the bank branches across India of City Union Bank or Indian Overseas Bank and hand-over the School copy of the challan once the payment is done. The School does not entertain or ask any cash payments of fees at the School. The Fees must be paid either at the Bank or Online ONLY.*
